

REGULAR MONTHLY BOARD MEETING AGENDA



FRAZIER PREPARATORY ACADEMY REGULAR MONTHLY MEETING OF THE SCHOOL BOARD

Meeting Minutes

May 12, 2015

Frazier Preparatory Academy
3711 W. Douglas Blvd.
Chicago, IL 60623

1. Call to Order-

Meeting was called to order at 6:10pm by Mr. Steele.

2. Roll Call

Name/Office	Present	Absent	Excused	Dial-in
Robert Steele, Chairman	x			
Cleophus Lee, Vice Chairman		x		
Vachon Harper-Young, Treasurer				x
Nedra Joiner, Member	x			
Tommy Moore, Member	x			
Vincent Hardman, Member	x			

3. Public Discussion – Presentations

No public discussion.

4. Approval of March 10 & April 14, 2015 Minutes C. Lee

It was moved by Rev. Moore and seconded N. Joiner to approve the board minutes for April 14, 2015.

5. Old Business

Parent Involvement Initiative

T. Tharpe/N. Joiner

Ms. Tharpe gave a small update regarding parent advisory, she disclosed why the Spring dance was cancelled in regards to low ticket sells. The meeting was cancelled due to low turnout.

Building Signage Update

T. Tharpe/B. Barrett/D. Tignanelli

8th Grade Graduation Program Update

B. Barrett/D. Tignanelli

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Graduation update the day trip has been cancelled due to low funds and curriculum. A double decker bus will provide a city tour, then the students will be boarding the Odyssey cruise where they will experience entertainment and lunch. The awards ceremony will be held on in our social area. May 19, 2015 an 8th grade meeting will be held to discuss the upcoming changes. Ms. Tharpe stated she sent home a breakdown of when the fees are due. Mr. Steele stated that in order to have a response for parents regarding the graduation fees and updates he is willing to make phone calls, send emails to show that the leadership team will be on board on how business is done at the school.

Mr. Steele will get on phone to contact parents of 8th graders to enlist assistance getting the fees by parents to work with them. Ms. Tharpe stated that she would provide a list of the students who have not paid and partially paid so those phone calls can be made to encourage participation in the activities for their students.

Mrs. Harper-Young asked about the average of students have paid their fees. Mr. Steele asked if there was a timeline to pay the fees and Ms. Tharpe will give all the appropriate documentation that have been given to 8th graders.

New Business

A. Head of School Report

B. Barrett

Mr. Dixon has been nominated as support staff of the year. Mr. Dixon introduced his self and spoke on his substituting in 5th grade and how he enjoys teaching. Ms. Adams has been nominated as support staff of the year, spoke on how she enjoys working with children in the various roles that she plays. Ms. Barrett spoke about the nominees swag board and invited the board members to visit and take a look at them.

Mr. Hayes has been nominated as teacher of the year. Mr. Hayes spoke about his accomplishments and various experiences here at FPA with students and teachers. Ms. Davis also has been nominated as teacher of the year. She also spoke on her various experiences here at FPA and others she has had over the years. Mrs. Harris was also nominated as teacher of year, spoke about being a journalist rather than being a teacher she realized that her passion is teaching. Mrs. Harris spoke about how being a teacher to inspire the students helped realize her true passion.

Mr. Steele thanked the nominated staff members for what they do in being leaders for the school.

Ms. Barrett concluded her report with highlights in several areas, 23 students that received perfect attendance for the last three quarters will be rewarded

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with a field trip to the movies. Under instructional leadership the following occur, Saturday enrichment program has two Saturdays left upon completion students will be provided lunch and certificates of completion. Formative end of year conferences were completed during the last two weeks. Final observations and staff retention letters are to be completed by May 22, 2015. Ms. Barrett will be planning to advertise FY15-16 staff vacancies with Mosaica by May 22, 2015. Leadership team meetings occur every Tuesday. Last week PLC was hosted by Rime Magic for grades Kindergarten- Third. Ms. Barrett also informed the board of plans to host a Staff Appreciation Luncheon/PD – May 22nd.

B. Leadership Team Reports

K. Russell/T. Hadley

Mrs. Russell discussed the PARCC testing completion then the upcoming NWEA testing which will take place the last two weeks of May. All hands on deck for the upcoming NWEA testing. Due to the non-completion of PARCC testing some testing for 6 & 7 grade because of the technical issues prohibited this process from taking place. Mrs. Russell gave updates on the professional development of the teachers.

Mrs. Hadley gave updates on how she provided conflict resolution for students and parents. Upcoming classes for character education are on Operation Lean on Me. Safety patrol will be focused on mediation, updates on no fighting amongst the students since the last meeting. She provided the board with a report for the quarter through the beginning till now. Mrs. Hadley gave updates on the reduction in referrals.

C. RVP Report

D. Tignanelli

Mr. Tignanelli gave a brief overview of the site visits he completed over the past month with Frazier Prep. Providing meeting dates included in the RVP report.

April to June Action Plan:

The Leadership Team is meeting on a weekly basis to plan for a positive end of the year experience. Each member of the team has specific goals that are being addressed that cover:

1. Leadership
2. Achievement
3. Climate / Culture
4. Human Relations
5. Marketing and Enrollment

Team members are asked to provide updates at the weekly team meetings in regard to their progress toward meeting the goals. The Frazier Preparatory Academy "End of the Year Action Plan" is attached for your review.

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Frazier Prep Sign

Mosaica Education is pleased to have the opportunity to provide funding for the sign for our new building. Frazier and Mosaica Education have had a long history of collaboration to provide excellent education programs to students in the North Lawndale community. We look forward to continuing this collaboration and partnership as we move into the 2015 – 2016 school year.

a. FPA 2015 Budget

Mr. Steele stated he has brought the governor to the Westside in regards to budget cuts for funding for the school. Mr. Steele stated he appreciates that the financial officers to ensure that the numbers flow and understand the finance side to assist in disseminating the information to the board and staff at the meetings.

D. Mosaica Turnaround

Brian Graham

Mr. Graham gave various updates in regards to the FPA budget and the target that are trying to be met. Mr. Graham also passed out next years’ budget and Mrs. Young suggested a separate meeting to discuss the budget and next years’ goals, while closing out this school year. Mr. Steele spoke about the updates, marketing and moving forward in the future. The budget is tied to the number of students and the board will plan to work in the next school year.

6. Announcements

Mr. Steele announced that he had invitation to NASCAR to share with our 8th grade students utilize as rewards. Mr. Steele also announced a partnership with taking the students to fire stations to glimpse the life of firefighters. This trip was discussed with one of the teachers and will be used as a way to enlighten children on the various paths of careers they can become.

The meeting was adjourned and moved by Ms. Joiner and seconded by Mr. Hartman at 7:28pm.

Next School Board meeting is June 9, 2015

Action Items

Topic/Task	Responsible Party

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