

REGULAR MONTHLY BOARD MEETING AGENDA



FRAZIER PREPARATORY ACADEMY
3711 W. Douglas Blvd.
Chicago, IL 60623

Meeting Agenda
Tuesday, December 15, 2015

1. Call to Order

Meeting called to order by Mr. Moore at 6:12 pm. Secretary Joiner takes roll call for the board of directors. It has been noted that Mr. Steele, Board Chair, is excused from current meeting.

2. Roll Call

Name/Office	Present	Absent	Excused	Dial-in
Robert Steele, Chairman			X	
Tommy Moore, Vice Chairman	X			
Vincent Hardman, Treasurer	X			
Nedra Joiner, Secretary	X			

3. Public Discussion – No public discussion at this time.

4. Chairman Report

R. Steele

Chairman report postponed until January meeting due to hospitalization of Board Chair, R. Steele.

5. Approval of November 10, 2015 Minutes

N. Joiner

November minutes not completed. Approval postponed until January board meeting.

6. Financial Report (November 2015)

V. Hardman

no extraordinary spending, received approximately 43% of expected budget for school year, currently at 1/3 through current school year, expenses at 35% of budget. Mr. Tignanelli added that funding scheduled to be receive for PreK, no

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longer being received due to teacher licensing/certification issue. Exception to budget made for this current school year and budget accepted without the PreK funding expected from last school year. Outstanding issue with Secretary of State has been completed, status is active. This issue was holding back the signature cards at BMO Harris Bank

7. Old Business

Infrastructure Improvements Update T. Moore

- T. Brown commented regarding Aramark and the continuous issues regarding cleanliness of the school.

1. Update of Gym Floor Repair T. Moore

Completion of gym floors is scheduled during the Holiday break. Final number \$9821 for finishing, sanding, base coat of lines, and finishing.

Suggestion of banners to be added to gym to give gymnasium identity for Frazier.

Moved by N. Joiner that we spend \$9821 to complete the gymnasium floor and seconded by V. Hardman. Expense approved by the board. Motion Carried

Note: D. Tignanelli to confirm motion to complete gymnasium via email and to receive a contract for work to be completed.

New Business

- No new business at this time. However, information regarding locker installation was discussed. Only one quote received currently. Current status to hold locker installation until funds can be allocated for installation.

A. Administrative Reports

1. T. Brown – As of Tuesday, November 17, 2015 working with a mentor Dr. Joann Roberts, introduction and recap of what Dr. Roberts is mentoring T. Brown. Bed bug concerns continue to be present. Issue is affecting building not just Frazier Prep. D. Tignanelli added that tech tickets are not being entered in order for Fit Technologies to complete the necessary orders for technology issues. Teachers will now move back to completing their own tickets for tech issues.

2. AP/Dean of Academics - C. Roldan beginning of November a training was completed for Scopes and Sequences, moving forward Scopes and Sequences modules will be completed schoolwide by end of holiday break. Weekly lesson planning reinstated. Weekly short cycle assessments implemented. RTI/MTSS manual being used through Accel moving forward to build RTI team. Looking to hire PT Coordinator RTI(Response to Intervention)/MTSS(Multi Tier Systems of Support), funded by Title 1 funding currently in budget amendment. Coaching schedule implemented. NWEA testing session begins January 19th, ends February 2nd. This midyear testing session is optional, being used as a guideline to

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see where students are midyear in order to improve final testing and PARCC testing on schedule.

3. Dean of Students - T. Lang Restoration vs. Penalization. Increase in in-school and out of school suspensions. After School detentions increased to hold scholars responsible for their actions in behaviors. 3 scholars moved to a temporary facility in order to receive resources for behavior outside of Frazier. Pep squad/Cheer Squad started by parent volunteers. Young Men mentoring started. Tie Down facilitated in order for our young scholars could learn to tie a tie. Each male scholar present received 3 ties. PBIS-Positive Behavior Intervention System. T. Hardman questioned what is being done with "disruptive" students during class time. Are they removed from the classroom as PBIS is being implemented. T. Brown added that referral form has been updated.
4. Parent Liaison – T. Tharpe 3 families received turkeys for the Thanksgiving holiday. Report card pickup did not attract full parent involvement, however we were able to survey those parents with regards to Frazier's environment. PUC is receiving parents to utilize resources 3-5 times a week. T. Moore asked if there is a sign in sheet for parent visitors to PUC. School messenger program is receiving positive feedback. Marketing Rep Elissa Butler has met with T. Tharpe to go over marketing for enrollment and re-enrollment. Kindergarten readiness program implemented to boost enrollment numbers for primary grade levels.

B. RVP Report -D. Tignanelli Enrollment in benefits for Frazier staff is in process. Must be enrolled by December 31, 2015. Access points for internet to be implemented by Fit Technologies. T. Moore questioned where the access points are. CPS meeting with CEO and CPO regarding CPS budget crisis. Possibility of no increase in funding due to CPS budget crisis. T. Moore questioned how impending CPS strike will impact Frazier. Lunchroom, safe passage, admin personnel. Currently pending CPS should only affect CPS classrooms/teachers and not Admin and lunchroom support. Safe passage may be affected, but it has not been confirmed. 120 more Chromebooks to be received and installed in the assigned classrooms. Chromebook carts in transit.

8. Announcements

- No announcements at this time.

T. Hardman motioned to adjourn meeting, seconded by N. Joiner.

Next School Board meeting is January 12, 2016

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Action Items

Topic/Task	Responsible Party