

REGULAR MONTHLY BOARD MEETING AGENDA



FRAZIER PREPARATORY ACADEMY
3711 W. Douglas Blvd.
Chicago, IL 60623

Meeting Agenda
Tuesday, January 17, 2017

1. Call to Order 6:05pm

2. Roll Call

Name/Office	Present	Absent	Excused	Dial-in
Robert Steele, Chairman	X			
Tommy Moore, Vice Chairman	X			
Vincent Hardman, Treasurer	X			
Nedra Joiner, Secretary	X			
Kevin Bailey, Member	X			
Deshon Carr, Member	X			
Angelique Orr, Member	X			

3. Public Discussion – No public comments.

4. Chairman Report

R. Steele

There is a lot going on this year at the school. Congrats to Coach Clark and the basketball team on a good start. New backboards installed. CPS is releasing buildings they own (old closed buildings) so we are going to put our eyes on a couple of facilities that we would like to take a look at for Frazier in the future. This will not be an easy process but CPS wants to unload what is a major expense to them. Chairman to keep us updated on future activities. Issue on violence around our community. Justice Department, there is going to be a change in culture hopefully with CPD and how they are treating our residents. Steele is part of a team who is tasked with developing a process and policy with City of Chicago and the County working together. Hopefully, our young people can get a little more respect as citizens and not be

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demoralized by police officers. This will not be an immediate result. Need to take advantage of new officers coming into the department providing them with culture training. CPD is looking for new officers (18 to apply with DL and be a resident of Chicago). Cut off age is 42yrs. Deadline to apply by is Jan 31st 2017.

5. Approval of December 15, Minutes

N. Joiner

N.Joiner moved that December meeting minutes be accepted. Seconded by T. Moore. Motion Passed.

6. Financial Report (December 13, 2016)

V. Hardman

a. FPA 2017 Budget Review

b. Account Signature/Cards Update

V. Hardman

Ms. Williams to be added to account for signature. V. Hardman will follow through on getting Ms. Williams added to the account. V. Hardman to request 2nd card for treasurer for emergency purposes.

c. School Lobbyist

R. Steele

Finance call took place today (1/17) with Ms. Felicia Williams, Donn Tignanelli, Vincent Hardman, Mike Flora and Kristen LeMay who is the lead presenter. At this point of the school year. We are relatively on target. As far as the fiscal year is concerned we are about 50% of the way through our expenditures as well as our funding. For the most part the numbers line up to 50%. Per pupil funding is at about 45% should be at about 50% but as he understands there's a blended situation with special education issues that are throwing the numbers off a little. Otherwise, everything for the fiscal year point of view is pretty much in line with where it should be. Just being a numbers guy, presently there are no issues with finances. Our team does a good job of making sure we have what we need and using what we have to cover all expenses. Charter school grant (partially received) at this point in time a lot of work has been put in to shift certain expenditures to go against the grant. Detailed point of view the grant has been added to our records we just need to pick things up on the summary side of thing so far so good. There are some consolidated grants issues. Title I – SGSA is considered a consolidated grant.

Chairman advised he received an email in December regarding there being an additional fee given to Frazier for students. D. Tignanelli advised that there will be an additional \$51 allocation coming to Frazier for each student. This grant comes from City of Chicago. We should be very cautious regarding this funding. We believe are special education reimbursement costs are not coming in to meet our expenses and we (Williams and Tignanelli) to follow up. All documentations should be in order before they address CPS. We don't want to allocate this money until we can confirm our funding is coming in for special education. We don't want to end up in June with a \$30K deficit.

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V. Hardman moved that treasurer's report be accepted. Seconded by D. Carr. Motion Passed.

T. Moore asked that the board be sent the financials and V. Hardman confirmed he would make sure the board got copies.

7. Old Business

Parent Involvement Initiative

T. Tharpe

Jan 18th – Mandatory 8th grade meeting to discuss changes in middle school and discuss concerns in academics and graduation requirements. We must continue to bring information to the forefront so parents and students know how critical our last two semesters are. Entire middle school team will be present. Parent workshop rescheduled for January 25th entitled "How parents can help their children become better readers". We're right in the middle of testing season. We are targeting 3rd thru 5th grade. Jan 27th – Sip and Chat "parent social" – discuss plans for the remainder of the year. See what their concerns are. V. Hardman – Asks if we have a library at the school? No, we don't anymore. Teachers have libraries set in their classrooms.

D. Tigananelli advised printed material is very necessary. Want to work on getting resources.

Steele – At&T wants to send scholars to see the movie "Hidden Figures". Private theater to host and feed children. Better Boys Foundation will lead the charge to get transportation for 200 students from North Lawndale area. AT&T hosting to share success with students on what it looks like in the African American community. Question and Answer session before and after the viewing.

School Lobbyist

DeJuan A. Kea

CSC Firm – Gov't affairs/Public Affairs, school districts (education side). Very familiar with education policy across the state. Various benefits to having a lobbyist in Springfield. In schools it is very important as there are constant changes within CPS on how they fund charter schools. There are benefits to putting together a campaign within the community and elected officials to help ensure you are maximizing your resources that you can get whether it's at the state level, the city level or opportunities at the county level. It's one of those things where the squeaky wheel gets the oil.

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Steele wants to create a Westside Association of Charter schools maybe 4 or 5 schools we know, that may have the same type of interest or need. Lobbyist can represent our group. We need to hear the possibilities of what we're missing. We are a part of INCS but we need someone who will work for us. A Lobbyist can guide us to resources available. We can no longer depend on funding from CPS.

There are a couple commissions going on. Reforming school funding. Senator Kimberly Lightford has a commission who has regular meetings where Lobbyist are present and that can help us. Those meeting we need to be aware of. Rate per child was \$6800 when we started FPA, now are at about \$5200 per child. These numbers affect our school and our staffing. Sen. Lightford has a Saturday school that she funds with another corporation. She partners with Phil Jackson.

T. Moore asked about a proposal but one hasn't been requested. However, if we partner with other schools that would help offset the cost. If you're not at the table when things are happening you miss out.

E-Rate Program Update

D. Tignanelli

E-rate funds are coming in providing cheaper payments on phone bill and internet. You have to apply for E-rate funds every year.

Steele sent email to Accel regarding internet connection in teacher's break room. In the next 30days internet should be up and running in the teacher's lounge.

Annual Meeting (10 yr. Celebration)

R. Steele

10yr of operations at Frazier. April 28th is the potential date for celebration. Formal presentation will be given next month on cost, location, etc. Jonathan Jackson (Operation Push) was asked to be our keynote speaker and he has agreed. Roy McElroy (former Chicago Bear) agreed to be chair. His foundation works with young men in the Lawndale area. He had four schools and we are trying to bring him on with Fraizer. He has agreed and committed to being a supporter of Frazier. He is moving his office from Oak Brook to North Lawndale. Two Locations in North Lawndale (Lawndale Christian Center, New Facility at the top of Sears building (Homan/Arthington) or Crown

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Plaza Hotel. 300 to 400 people. Reception possibly in March with our funders to get support early. March 17th is the target date for reception at Frazier.

New Business

- 1. HoS/Principal Introduction P. Payne
Hold Off until everything is finalized.
- 2. 1st Semester Recap Leadership Team
- 3. Facility Update (Gym, Security and Aramark) Leadership Team

Coach Clark provided schedules for basketball games for 5/6th & 7/8th Boys and 7/8th girls. He passed out a contract that went home to parent. Our basketball program is heavily based on academics. We refer to our team as STUDENT/athlete. Children are excited about playing sports but they need to stay focused on academics. North Lawndale has started their own basketball league. We along with several other schools had to opt out of the CPS league. CPS requested \$1200 to \$1600 per school for Saturday league. This fee basically paid for transportation. Wants to make this a community program called "Fix the Block". Planning to help beautify the community block by block. Our scholars can volunteer and learn to be helpful and more responsible. We have sponsors, most important sponsor is Sparkling Ice. We have sponsors "Goodsport" who donated basketball, footballs, boxing equipment etc. Sports program independently run with no cost to the school. Most of games are scheduled at BBF Recreation Center for basketball. Transportation has been from our parents. Most games are at the school. Coach and some students walked around the corner for the game. Good Sport/Dick Sport donated about \$5000 in equipment.

A. EMO Introduction

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Visitor from Accel came to visit. One of the Senior V.P.'s (was Principal of the highest performing school in Ohio – Principal of the year 5x's) visited Frazier per conversations that Steele had with Ron Packard. He would provide updates on his findings. He put emphasis on some issues that we were already aware of. He sated our teachers need to know their data better. Teachers are not able to articulate where the biggest gaps are. Students do not know about their own achievement. Donn plans to invite him back in Feb to work with us after testing is complete. He loved our SWAG gear. Possibly have shirts made up for students who have made great gains to have "Swag Zone" shirts. Recognize scholars for their growth.

B. Head of School Report

1. VP/Educational Leader

A. Jenkins

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Professional dev with Aramark. We both discussed concerns and solutions to help keep our building clean. Building is getting better, staff is helping and being proactive.

Instruction: Teachers are required to complete lesson plans on weekly basis. This past week 100% of teachers turned in their lesson plans. In our last meeting, we reported that rigor is an area of focus.

Follow-Up-Dr. Bennett is providing additional support and coaching to all teachers in their first year at Frazier Prep. She reported that teachers are responding and implementing strategies that she has given them feedback on. She has given feedback on how to give students directions, how to transition into the classroom from the hallways and how to call students attention and keep it before giving them a task.

Teachers also received professional development from the Peggy Notebaert Nature Museum. They provided information about their "Science on the Go" program that provides hands-on science modules to implement into the classrooms. Their program includes science project based activities that promote investigation, experimentation, and academic vocabulary. They also send a representative from the museum to co-teach a lesson with the classroom teacher at least once a month over the duration of the module.

Short Cycle Assessments-Our Winter NWEA testing window is underway. We have started with our middle school students and will work our way down to our primary grades. Our testing window closes January 27, 2017. As the results become available, teachers will begin their data analysis and identify areas of focus for our short cycle assessments. From there, they will create a skills calendar, based on the NWEA results. This will take place during the week of January 23, 2017. Teachers will resume Short Cycle Assessments the first Friday in February.

2. Dean of Student/BIS Update

D. Tignanelli

C. RVP Report

D. Tignanelli

The final approval for the Charter School Implementation Grant was made on Monday, January 9th. All Social Studies curriculum resources were delivered the week of January 2nd and are in the process of being inventoried and delivered to classrooms. The first

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shipment of computers and two carts arrived on Tuesday, January 10th. The equipment is secure for check in and to be tagged for inventory and to ensure that the highest security measures are taking place. Due to NWEA testing, the installation of the new computers in the computer will not begin until the week of January 30th.

Teachers are being asked to plan a project based learning activity based on a digital format for the fourth quarter. A technology night will be scheduled to present some of the projects and to showcase the new technology that is in place as a result of the grant.

Steele, Tharpe, Jenkins, Williams, Tignanelli – meet with family today regarding issues within this family. Steele he adopted this family to spend more time with them to help get kids on the right track. Doesn't appear to be in therapy.

Ms. Joiner requested that teachers get back to parents within 48hrs. It is imperative that parents get responses from teachers makes a difference.

K. Bailey asked for list of teachers who are on the list for assistance with class management.

Moved and seconded for meeting to be closed at 7:40pm

8. Announcements - None.

Next School Board meeting is February 14, 2017

Action Items

Topic/Task	Responsible Party